## COMOX STRATHCONA REGIONAL HOSPITAL DISTRICT

### BYLAW NO. 293, 2020

## A bylaw to adopt the annual budget for the year 2020

The board of the Comox Strathcona Regional Hospital District, in open meeting assembled, enacts as follows:

### **Budget** bylaw

1. Schedules A, B, C and D attached hereto and forming part of this bylaw is the annual budget for the Comox Strathcona Regional Hospital District for the year ending the 31<sup>st</sup> day of December 2020.

### Citation

2.	This Bylaw No	. 293 may be cited	l as the "Annual	Budget Bylaw I	No. 293, 2020.''

Read a first and second time this	13 <sup>th</sup>	day of	February	2020.
Read a third time this	13 <sup>th</sup>	day of	February	2020.
Adopted this		day of		2020.
Chair	Corp	oorate Legisla	ntive Officer	
I hereby certify the foregoing to be a true ar 2020" as adopted by the board of the C the day of , 2020.		1 .	~	
	Cor	porate Legisla	ative Officer	

## Comox-Strathcona Regional Hospital District Consolidated Annual Budget Bylaw No. 293, 2020 - Schedule A

Revenue		
Grants in lieu of taxes	\$	182,000
Requisition		17,000,000
Transfer from reserves (Schedule C)		1,523,568
Interest revenue		85,000
Surplus prior year		853,061
	\$	19,643,629
Expenditures		
Administration expense	\$	151,000
Governance expenses	"	54,000
Benefits		100
Bank charges		500
Travel		18,000
Legal fees		10,000
Professional fees		42,898
Bank/loan interest operating		22,000
Funds for future expenditure reserve		6,424,657
Long term debt principal costs		7,858,238
Long term debt interest costs		2,885,264
Capital grants (Schedule D)		2,176,972
	\$	19,643,629

## Comox-Strathcona Regional Hospital Distr **Budget Departmental Report**



GL5290A Date: Feb 07, 2020 Page: Time: 10:47 am

Year: 2020

Schedule B

From Category : To Category: 0 Budget Detail: Approved Budget

Account Code : ??-?-??? To: ??-?-???

2020 **Account Code Account Description** CC1 CC2 CC3

**Approved Budget** 

### **GENERAL REVENUE FUND**

### **General Revenue Fund**

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**REVENUE** 

50-1-0-005	GRANTS IN LIEU OF TAXES	182,000
50-1-0-012	PROV GRANTS - DEBT SVC CHGS)	0
50-1-0-015	REQUISITION - ELECTORAL AREAS	5,977,904
50-1-0-020	REQUISITION - MUNICIPAL	11,022,096
50-1-0-120	INTEREST REVENUE	85,000
50-1-0-126	DEBENTURE REFUNDS	0
50-1-0-128	OTHER REVENUE	0
50-1-0-145	TSFR FR RESERVE	0
50-1-0-150	SURPLUS PRIOR YEAR	853,061

#### **Total REVENUE** 18,120,061

### **EXPENSES**

50-2-0-200	ADMINISTRATION EXPENSE	151,000
50-2-0-220	GOVERNANCE EXPENSES	54,000
50-2-0-221	SALARIES & WAGES	0
50-2-0-225	BENEFITS	100
50-2-0-238	WCB	0
50-2-0-246	BANK CHARGES	500
50-2-0-284	MEETING EXPENSE	0
50-2-0-320	TRAVEL	18,000
50-2-0-335	ADVERTISING	0
50-2-0-353	PUBLIC RELATIONS	0
50-2-0-381	LEGAL FEES	10,000
50-2-0-387	PROFESSIONAL FEES	42,898
50-2-0-470	CONTR TO RSV SEC 20(2)	0
50-2-0-475	CONTR TO CAP & LOAN FUND	0
50-2-0-480	TRANSFER TO CAPITAL	653,404
50-2-0-485	FUNDS FOR FUTURE EXPENDITURES	6,424,657
50-2-0-486	FUNDS FOR FUTURE MAJOR PROJECTS	0

BANK/LOAN INTEREST OPERATING

LONG TERM DEBT PRINCIPAL

LONG TERM DEBT INTEREST

INTERIM FINANCING PRINCIPAL

INTERIM FINANCING INTEREST

TEMPORARY BORROWING INTEREST

Total EXPENSES	18,120,061
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22,000

7,858,238 2,885,264

0

0

0

0

Surplus/(Deficit)	0

### Category Total --> 0

### **CAPITAL & LOAN FUND**

### **Capital Fund**

50-2-0-500

50-2-0-501

50-2-0-505

50-2-0-506 50-2-0-507

50-2-0-508

## **REVENUE**

51-1-0-012	PROV GRANTS - CAPITAL	0
51-1-0-140	INTERIM FINANCING PROCEEDS	0
51-1-0-145	TRANSFER FR RESERVE	1,523,568
51-1-0-148	TRANSFER FR GENERAL	653,404
51-1-0-149	DEBT PROCEEDS	0

# Comox-Strathcona Regional Hospital Distr Budget Departmental Report



**GL5290A Date :** Feb 07, 2020

**Page**: 2 **Time**: 10:47 am

From Category: 0 To Category: 0 Budget Detail: Approved Budget

Account Code: ??-?-??? To: ??-?-??? Year: 2020

Account Code	Account Description	CC1 CC2 CC3	2020 Approved Budget	
51-1-0-150	UNEXPENDED DEBT PRO	OCEEDS PRIOR YR	0	
	Total I	REVENUE	2,176,972	
EXPENSES				
51-2-0-470	CAPITAL GRANTS FUNDE	D BY DEBT	0	
51-2-0-471	CAPITAL GRANTS FUNDE	D BY OPERATING	623,404	
51-2-0-472	GLOBAL GRANTS FUNDE	D BY OPERATING	30,000	
51-2-0-473	CAPITAL GRANTS FUNDE	D BY RESERVES	1,358,205	
51-2-0-474	MAJOR CAPITAL PROJEC	CTS	165,363	
51-2-0-479	CAPITAL BUILDING		0	
51-2-0-502	DEB DISCOUNT/ISSUE EX	XPENSE	0	
51-2-0-504	TEMPORARY BORROWIN	ig paydown	0	
51-2-0-550	DEFICIT PRIOR YEAR		0	
	Total E	XPENSES	2,176,972	
	Surplu	s/(Deficit)	0	
	Catego	ory Total>	0	
	Gran	nd Total>	0	

# **Budget Departmental Report**

## Comox-Strathcona Regional Hospital Distr



GL5290A Date : Feb 07, 2020

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## 2020 Approved Budget

Account Cod ID Desci	de ription	Account Name		Status	Quantity	Rate	Burden %	Amount
GENERAL	. REVENUE FUI	ND						
General Re	evenue Fund							
REVENUE	<u>.</u>							
50-1-0-005	(	GRANTS IN LIEU OF TAXES						
1				Α	1.00	-182000.00	0.0000	-182,000
			Total :	GRANTS IN LIE	U OF TAXES			-182,000
50-1-0-015	F	REQUISITION - ELECTORAL	AREAS					
3	.5414 per \$100	00 based on 2020 Completed	I Roll	Α	1.00	-5977904.00	0.0000	-5,977,904
			Total :	REQUISITION -	ELECTORAL AR	EAS		-5,977,904
50-1-0-020	F	REQUISITION - MUNICIPAL						
4	.5414 per \$100	00 based on 2020 Completed	I Roll	Α	1.00	-11022096.00	0.0000	-11,022,096
			Total :	REQUISITION -	MUNICIPAL			-11,022,096
50-1-0-120	I	NTEREST REVENUE						
5				Α	1.00	-85000.00	0.0000	-85,000
			Total :	INTEREST REV	/ENUE			-85,000
50-1-0-150	8	SURPLUS PRIOR YEAR						
8	General Surplu	us Estimate		Α	1.00	-853061.00	0.0000	-853,061
			Total :	SURPLUS PRIC	OR YEAR			-853,061
EXPENSE	S							
50-2-0-200	A	ADMINISTRATION EXPENSE	Ī					
9	CVRD support	services		Α	1.00	151000.00	0.0000	151,000
			Total :	ADMINISTRATI	ON EXPENSE			151,000
50-2-0-220	(	GOVERNANCE EXPENSES						
166	12 meetings @	\$4500		Α	12.00	4500.00	0.0000	54,000
			Total :	GOVERNANCE	EXPENSES			54,000
50-2-0-225	E	BENEFITS						
169	Board remune	ration (CPP only)		Α	1.00	100.00	0.0000	100
			Total :	BENEFITS				100
50-2-0-246	E	BANK CHARGES						
174				Α	1.00	500.00	0.0000	500
			Total :	BANK CHARGE	ES			500
50-2-0-320	7	RAVEL						
167	Board travel			A	12.00	1500.00	0.0000	18,000
			Total :	TRAVEL				18,000
50-2-0-381		EGAL FEES						
171	Allowance for	egal		A	1.00	10000.00	0.0000	10,000
			Total :	LEGAL FEES				10,000

# **Budget Departmental Report**

## Comox-Strathcona Regional Hospital Distr



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### 2020 Approved Budget

Account Coo ID Desci	de Account Name ription		Status	Quantity	Rate	Burden %	Amount
GENERAL	REVENUE FUND						
General R	evenue Fund						
EXPENSE	S						
165	Annual audit fees		А	1.00	4500.00	0.0000	4,500
165	Audit fee allowance for expanded scope at additional services	nd	Α	1.00	3398.00	0.0000	3,398
165	Allowance for liaison or study work		Α	1.00	15000.00	0.0000	15,000
165	Board orientation/strategic planning		Α	1.00	20000.00	0.0000	20,000
		Total :	PROFESSIONA	AL FEES			42,898
50-2-0-480	TRANSFER TO CAPITAL						
152	Current year capital projects/equipment full operating greater than \$5,000 and less that \$1,500,000		А	1.00	623404.00	0.0000	623,404
152	Global grants		Α	1.00	30000.00	0.0000	30,000
	Total :		TRANSFER TO CAPITAL				653,404
50-2-0-485	FUNDS FOR FUTURE EXP	ENDITURES					
157	Unallocated annual capital project funding	2020	Α	1.00	1226596.00	0.0000	1,226,596
157	Estimated additional contribution from surp	olus	Α	1.00	853061.00	0.0000	853,061
157	Annual reserve contribution		Α	1.00	4345000.00	0.0000	4,345,000
		Total :	FUNDS FOR FUTURE EXPENDITURES				6,424,657
50-2-0-500	BANK/LOAN INTEREST OP	ERATING					
12	Temporary borrowing interest		Α	1.00	22000.00	0.0000	22,000
		Total :	BANK/LOAN INTEREST OPERATING				22,000
50-2-0-505	LONG TERM DEBT PRINCI	PAL					
14	Issue 99 Apr/Oct 19 - ends Oct 2026		Α	1.00	16304.00	0.0000	16,304
14	Issue 146 Sep 19,2018 to Sep 19,2028		Α	1.00	7841934.43	0.0000	7,841,934
		Total:	LONG TERM D	EBT PRINCIPAL			7,858,238
50-2-0-506	LONG TERM DEBT INTERE	:ST					
73	Issue 99 Apr/Oct 19 - ends Oct 2026		Α	2.00	4248.00	0.0000	8,496
	Issue 146 Mar/Sep 19/18-Sep/2028 3.2%		Α	2.00	1438384.00		2,876,768
73						<u> </u>	

# **Budget Departmental Report**

## Comox-Strathcona Regional Hospital Distr



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2020 Approved Budget

Account Coo ID Descr			Status	Quantity	Rate	Burden %	Amount
CAPITAL 8	LOAN FUND						
Capital Fur	nd .						
REVENUE							
51-1-0-145	TRANSFER FR RESERVE						
159	Prior year equipment/projects \$5K to \$100K		Α	1.00	-1347333.00	0.0000	-1,347,333
159	Prior year equipment/projects > \$100K		Α	1.00	-10872.00	0.0000	-10,872
159	UDMD carry forward		Α	1.00	-165363.00	0.0000	-165,363
		Total:	TRANSFER FR RESERVE				-1,523,568
51-1-0-148	TRANSFER FR GENERAL						
153	Global grants funded by operating		Α	1.00	-30000.00	0.0000	-30,000
153	Current year capital projects/equipment funded operating greater than \$5,000 and less than \$1,500,000	d by	Α	1.00	-623404.00	0.0000	-623,404
		Total :	TRANSFER FR GENERAL			-653,404	
EXPENSE	6						
51-2-0-471	CAPITAL GRANTS FUNDED BY	OPERATING	i				
154	Current year capital projects/equipment funded operating greater than \$5,000 and less than \$1,500,000	d by	Α	1.00	623404.00	0.0000	623,404
		Total :	CAPITAL GRANTS FUNDED BY OPERATING			623,404	
51-2-0-472	GLOBAL GRANTS FUNDED BY	OPERATING					
156	Zeballos, Cortes, Kyuquot, Tahsis, Gold River, Sayward		Α	6.00	5000.00	0.0000	30,000
		Total :	GLOBAL GRANTS FUNDED BY OPERATING			30,000	
51-2-0-473	CAPITAL GRANTS FUNDED BY	RESERVES					
160	Minor Capital		Α	1.00	1358205.00	0.0000	1,358,205
		Total:	CAPITAL GRAN	ITS FUNDED BY F	RESERVES		1,358,205
51-2-0-474	MAJOR CAPITAL PROJECTS						
161	UDMD carry forward		Α	1.00	165363.00	0.0000	165,363
		Total :	MAJOR CAPITA	AL PROJECTS			165,363

# Comox-Strathcona Regional Hospital District Annual Budget Bylaw No 293, 2020 - Schedule C

## **Capital Project Funding Summary**

## Capital projects 2020:

Project Type	Funding Source	Total RHD Cost		2020 Expenses	
Equipment/Capital Improvement Projects >\$5,000 and < \$100K	Operating	\$	541,509	\$	541,509
Equipment/Capital Improvement Projects >\$100K and < \$1.5 Million	Operating		81,895		81,895
Unconditional Grants	Operating		30,000		30,000
	_	\$	653,404	\$	653,404

## Capital projects carried forward from 2019:

Project Type	Funding Source	Total RHD Cost		2020 Expenses	
Equipment/Capital Improvement Projects > \$100K	Reserves	\$	58,922	\$	10,872
Equipment/Capital Improvement Projects >\$5,000 and < \$100K	Reserves	2,018,727		1,347,333	
Unit Dose Medication Distribution	Reserves		737,746		165,363
		\$ 2	2,815,395	\$	1,523,568
Total Capital Project Funding 2020	_	\$ 3	3,468,799	\$	2,176,972

## Comox-Strathcona Regional Hospital District Annual Budget Bylaw No. 293, 2020 - Schedule D List of Capital Expenditures - Section 23(1)(a.1)

<b>D</b> • •	T	100%	RHD	2020				
Project	Facility	Project Cost	Costs	Cashflow				
Major projects > \$1.5 million								
Unit Dose Medication Distribution	All Facilities	1,844,365	737,746	165,363				
Equipment/Capital Improvement								
Cerner Code Upgrade	All Facilities	147,305	58,922	10,872				
Chemistry Analyzer	NIH Campbell River	204,738	81,895	81,895				
Equipment/Capital Improvement Projects >\$5,000 and < \$100K								
2015 Allocation	All Facilities	2,080,443	832,177	162,222				
2016 Allocation	All Facilities	1,088,165	435,266	435,266				
2017 Allocation	All Facilities	292,025	116,810	116,810				
2018 Allocation	All Facilities	672,857	269,142	269,142				
2019 Allocation	All Facilities	4,490,664	365,332	363,894				
2020 Allocation	All Facilities	1,628,902	541,509	541,509				
Unconditional Grants								
Unconditional Grant Allocation	Cortes Health Centre	5,000	5,000	5,000				
Unconditional Grant Allocation	Gold River Health Clinic	5,000	5,000	5,000				
Unconditional Grant Allocation	Kyuquot Health Centre	5,000	5,000	5,000				
Unconditional Grant Allocation	Sayward Health Centre	5,000	5,000	5,000				
Unconditional Grant Allocation	Tahsis Health Centre	5,000	5,000	5,000				
Unconditional Grant Allocation	Zeballos Health Centre	5,000	5,000	5,000				
Grand Total	_	\$12,479,464	\$3,468,799	\$2,176,972				